

<i>Subject:</i>	BULGARIAN BID TO HOST 2015 IPC PLENARY MEETING	<i>Annex No. -</i>	68
<i>Author:</i>	Angel Stamenova, Vice-President, Bulgarian National Aero Club	<i>Agenda ref. -</i>	28.1.1
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Hosting Proposal for the IPC Plenary Meeting in 2015

Aeroclub Montana

Bulgarian National Aero Club

1.12.2013

Bulgaria

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PROPOSAL FORM

Name of organization: Aeroclub Montana
 Function of organization (NAC, etc.): Regional aviation structure
 Meeting facility: Erden airfield
 City: Erden, 3431
 Nation: Bulgaria

Dear IPC members,

We are hereby presenting you with our bid for hosting the IPC Plenary Meeting in 2015. We are highly motivated and enthusiastic about this potential opportunity as it will bring us a big step forward in the development and promotion of parachuting in Bulgaria.

The Aeroclub Montana has the ambition and strong determination to bring parachuting back into the spotlight not only in the Balkan region but also to contribute to the worldwide growth of the sport. We believe that hosting the IPC Plenary Meeting will allow us to work towards the achievement of these goals.

Below you will find a detailed description of the location, facilities and organizational matters, as required in Annex 6 of the IPC Internal Regulations and in line with the overall procedure of hosting a plenary meeting of this kind.

1. Location

For hosting the IPC Meeting we have chosen the town of Varshets – one of the most famous spa cities in Bulgaria, with its curative mineral springs, beautiful landscapes and refreshing mountain climate. ‘The city of health’ is located in the North-Western part of Bulgaria, 80km away from the capital Sofia. The venue we have selected is a modern, yet cozy hotel – SPA Hotel ATA. Detailed information on the hotel facilities follows below – for photos, please visit the official website (<http://www.ata-spa.bg/>) or send us an email – we’d be happy to provide you with additional materials.

2. Conference rooms

SPA Hotel Ata is fully equipped to provide for the needs of the IPC Plenary Meeting. The big conference room, to be used as the **main meeting room** for the event, has 140 seats and the needed capacity to accommodate for all participants. Each chair has a desk and additional desks will also be provided, so that there is a big enough writing surface. An LCD projector will also be available at all times.

There are **three additional meeting rooms** with enough space to accommodate up to 15 participants, as well as a fourth slightly smaller meeting room which will also be at our disposal.

All of these are available 24/7 without time limitations of any sort, throughout the entire duration of the plenary meeting.

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The **technical workroom** is sufficiently equipped with computers (incl. needed software as stated in the regulations), two colour laser jet printers and a working Internet connection.

3. Facilities and support personnel

Aside from the technical workroom conditions, it should be known that an **Internet** connection will be available in all meeting rooms, free of charge. The **printing room** in our case will be combined with the technical workroom and will allow access to a photocopier with all relevant functions, as well as a sufficient number of A4 paper reams. Of course, all standard office supplies will be at full disposal, with the potential to bring additional materials at any point.

Regarding the **support personnel**, we have ensured that we have a good core support group, who will handle all matters around registration and secretarial support. Additionally, we have planned for technical support, which will be present on the site of the event at all times, hence ensuring the proper functioning of all electronic devices and office equipment.

4. Accommodation and meals

Since the venue we have chosen for hosting the IPC Meeting is a hotel, we have made sure that there is enough room to accommodate for everyone, including accompanying people and media. SPA Hotel ATA has a total of 59 double rooms, 3 family rooms, 4 VIP- and 3 standard suites. Additionally, there is a spa centre, a playground, outdoor- and indoor swimming pools, a gym, a sauna, a steam bath, and, of course, a restaurant with 140 seats.

All meals will be provided for the registered participants – starting from dinner on the arrival day (27th of January) up to and including breakfast on the departure day (1st of February). This means that there will be breakfast, lunch, two coffee breaks, and dinner. Accompanying people will be provided with all meals and coffee breaks that the delegates are provided with – all included in the package price (see Registration fee).

The registration fee also includes a Gala dinner for everyone on the last evening – January 31st.

5. Transportation

All participants will be picked up from Sofia Airport and transported to SPA Hotel ATA, as well as taken to the airport on their departure day. We will arrange that everyone is picked up by a properly briefed member of our team, so as to ensure fluent communication and provide all necessary information to the guests.

Those who wish to come earlier or leave later should notify us, so that we can arrange transportation for them according to their plans.

Local transportation will also be arranged for everyone – to local sights, to the dropzone, to nearby towns, etc. Of course, we would gladly provide guidance at any point, should any of the participants wish to travel and explore further than the planned programme.

6. Registration fee and financial matters

The registration fees come in three options – for a single room; for a double room; and for an accompanying person. You can find them listed below, followed by a detailed explanation of what is included in the fee:

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- Single room: €700
- Double room: €620
- Accompanying person: €500

The **fees** are per person, in EUR. The fee includes:

- accommodation for five nights (from January 27th up until and including February 1st),
- meals (from dinner on arrival day – Jan 27th, up to and including breakfast on departure day – Feb 1st; two coffee breaks per day and Gala dinner on the 31st are also included)
- use of all hotel facilities – Wi-Fi, gym, mineral swimming pools, sauna, steam baths, etc.
- transportation from and to Sofia Airport
- local transportation
- social events (and sightseeing trips)

The **payment deadline** for these fees will be approximately on December 10th 2014, with the exact date to be determined in case this proposal is approved. The fee for late payment will be 50EUR.

Payment methods that we accept are bank transfers and cash payments; no credit card payments. We are happy to provide our payment details in case this proposal gets your approval.

For guests arriving prior to January 27th or leaving later than February 1st, we will gladly provide you with information on accommodation prices and conditions – please send us an email to info@dropzone.bg. We would also be happy to provide any further information regarding transportation, local sights and any other questions our guests might have.

Last but not least, as required by 3.4.2 of the Internal Regulations, we have attached the signed **Hosting Agreement** (see next page), which is to be used in the occasion that our hosting proposal gets approved.

We would like to thank you for your time and for considering our candidacy for hosting the IPC Plenary Meeting in 2015. We are happy to answer any questions or requests you might have and would be glad to provide additional details. Please feel free to contact us at any time at the information listed below.

Kind regards,
Aeroclub Montana

Person authorizing proposal:

Name: Angel Stamenov
Position: Vice President of Bulgarian National Aero Club

Contact person(s):

Name: Lora Todorova / Ani Stamenova
Email: l.todorova@live.com / info@dropzone.bg
Telephone: +49 176 848 23032 / +359 898 45 0 264
Fax: +359 96 307 296
Street Address: Zahari Stoyanov str. 44
City: Montana, 3400 (Bulgaria)

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HOST AGREEMENT

THIS AGREEMENT is made the day of 20.....

BETWEEN : FEDERATION AERONAUTIQUE INTERNATIONALE of Avenue Mon Repos 24, CH-1005 Lausanne, Switzerland ("FAI")

and : THE FAI PARACHUTING COMMISSION of the same address
("The Commission")

**and : NATIONAL AIRSPORT CONTROL of Aeroclub Montana
OR ITS DULY APPOINTED REPRESENTATIVE**
("The Organiser")

WHEREAS :

(A) The FAI is the sole internationally recognised governing body for air sports world-wide.

(B) The FAI **Parachuting** Commission is the body within FAI responsible for the organisation of the annual Plenary Meeting.

(C) The Organiser has applied to the Commission to organise the annual Plenary Meeting in 2015, commencing on January 27th and ending on February 1st ("the Meeting") and the Commission has agreed to appoint the Organiser to organise and host the Meeting.

NOW IT IS HEREBY AGREED as follows:

1. APPOINTMENT

FAI hereby grants to the Organiser the sole and exclusive right to host the Meeting.

2. CONSIDERATION

In consideration of FAI granting to the Organiser the right to the Organiser shall, give the undertakings, perform the obligations and comply with the terms and conditions set out in this Agreement.

3. STAGING

3.1 The Organiser shall observe all the provisions of and provide all the equipment listed in Annex 6 of the Commission Internal Regulations and shall abide by all the terms and commitments included in the accepted Bid document.

3.2 The Commission may, should it elect to do so, appoint an individual to advise the Organiser on behalf of the Commission, on all technical and administrative aspects of the Meeting, on behalf of the Commission at any stage in the organisation of the Meeting. The Organiser agrees to accept the reasonable recommendations of this person.

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4. INDEMNITY

The Organiser agrees to indemnify FAI and the Commission and their members, servants and/or agents against all costs (including legal costs), claims, damages and expenses made against, incurred or paid by FAI, the Commission and/or their members, servants or agents in respect of any claims whatsoever as a result of or arising out of any breach or default by the Organiser with respect to its obligations under this Agreement.

5. MEETING DEPOSIT

The Organiser agrees to pay Euro 500, at the time the Bid to host the Meeting is accepted, in a manner acceptable to the Commission, to FAI, by way of deposit ("the Deposit").

The Deposit may be retained by the FAI if the Organiser fails to follow any of the requirements included in the IPC Internal regulations, especially Annex 6 and the terms of the Accepted Bid. The IPC Bureau will determine if the Organiser has failed in its commitments.

If the IPC Bureau determines that the Organiser has met its commitments, the Deposit will be refunded as soon as possible after the Meeting has ended.

6. TERMINATION

FAI may terminate this agreement forthwith upon notice in the event that the Organiser -

6.1 commits a material breach of any obligation under this Agreement which breach is incapable of remedy or cannot be remedied in time.

6.2 commits a material breach of any obligation under this Agreement,, and if such breach is capable of remedy fails to so remedy such breach within 28 days of receiving notice from FAI requiring remedy;

6.3 enters into a composition or arrangement with its creditors, has a receiver or administrator or administrative receiver appointed or becomes insolvent or unable to pay its debts when they fall due.

7. ENTIRE AGREEMENT

This Agreement, including the attached Schedule, and the IPC Internal Regulations contains the entire agreement of the parties and supersedes all other agreements between them and no variation of any of the terms or conditions of this Agreement may be made unless such variation is agreed in writing and signed by all parties to this Agreement. In the event of a conflict arising between this document and the IPC Internal Regulations, the terms of this Agreement will take precedence.

8. GOVERNING LAW

This Agreement shall be construed in accordance with and governed by English law and shall be subject to the non-exclusive jurisdiction of the English Courts.

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9. DISPUTE RESOLUTION

If a dispute arises between the FAI and the Organiser (the parties) concerning their respective rights under this Agreement the parties shall each appoint a senior representative (each empowered to make binding decisions on behalf of his or her appointer) and such representatives shall meet with a view to resolving the dispute. The parties agree that the appointment of their representatives and the scheduling of meetings shall be undertaken by each of them promptly and in good faith. The parties agree to accept as final the solution agreed by these senior representatives. Nothing contained in this clause shall preclude either party from applying to a court for urgent and/or injunctive relief.

SIGNED by:

For and on behalf of
**FEDERATION AERONAUTIQUE
INTERNATIONALE**
A duly authorised signatory

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For and on behalf of
**FEDERATION AERONAUTIQUE
INTERNATIONALE**
A duly authorised signatory

SIGNED by: *Teodor Toshev*

For and on behalf of
Aeroclub Montana
A duly authorised signatory



For and on behalf of
Aeroclub Montana
A duly authorised signatory

SIGNED by:

For and on behalf of
FAI PARACHUTING COMMISSION
A duly authorised signatory

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For and on behalf of
FAI PARACHUTING COMMISSION
A duly authorised signatory