



**CROATIAN AERONAUTICAL FEDERATION
DALMATINSKA 12, 10 000 ZAGREB, CROATIA**

65th FAI / IPC PLENARY MEETING, VIENNA, AUSTRIA, 01 – 02 FEBRUARY 2014

Subject:	CROATIAN BID TO HOST 66th FAI/IPC PLENARY MEETING 2015	Annex No. -	70
Author:	Croatian Aeronautical Federation, Goran Habschied, IPC Delegate	Agenda ref. -	28.1.3
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Croatian Aeronautical Federation

**BID TO HOST 66TH IPC PLENARY MEETING 2015
CROATIAN AERONAUTICAL FEDERATION
09 November 2013**

**Tuesday January 27th to Sunday 1th 2015
Venue: Hotel Westin*******



Hotel Westin*****, Izidora Kršnjavog 1, 10000 Zagreb

<http://www.hotelwestinzagreb.com/>

- 5 Star landmark hotel
- Centrally located
- Leafy green area
- Adjacent to the Mimara Museum and Nation Theater and Opera House
- Walking distance to central square, restaurants, cultural attractions.



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The Westin Zagreb is a **5 Star landmark hotel** centrally **located in the very heart of Zagreb**. The hotel is situated in a leafy green area adjacent to the Mimara Museum and world famous National Theater and Opera House, and is within easy walking distance to central square, markets, the many trendy cafes, restaurants, designer boutiques, rich cultural attractions and capital city business destinations.

Recognized for offering discreet surroundings and professional caring service, **The Westin Zagreb** is a regular host to high profile local, national and international events. It has been the favourite home-away-from-home for visiting royalty, world leaders, international dignitaries and other travellers seeking the comfort of a modern luxury hotel.

Private parking in the hotel garage is available to guests 24 hours a day, 7 days a week.

Organizer:

The 66th IPC Plenary Meeting will be organized by the Croatian Aeronautical Federation, represented by the IPC Delegate, Mr. Goran Habschied.

Telephone: +385 1 4848 754

Fax: +385 1 4848 761

E-Mail: info@caf.hr

1. Venue for the Meetings

The Plenary meetings will be held in the Hotel Westin*****, Izidora Kršnjavog 1, Zagreb

2. Plenary Meeting Room

Crystal Ballroom of Westin Hotel accommodates up to 350 persons and is equipped with state-of-art technology witch includes:

- Overhead projector
- Dedicated telephone and fax lines
- Industrial-size photocopier with operator
- Equipment for recording proceedings
- Video projector
- LCD projector
- Internet access
- Slide projector



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3. Additional meetings rooms

Accommodate individually up to 30 persons and are available 24 hours a day including internet access.

4. Technical Working Room and Printing Room

The Room will be available during the whole meeting to all delegates and members. The Room has all necessary equipment for printing, copying, writing and all other office supplies (Computer, laser jet printer, photocopier, A4 paper, etc.)

5. Support Personnel

Technical support will be given from the Hotel staff and staff from Croatian Aeronautical Federation.

The staff from the Croatian Aeronautical Federation will give support to all Members during the registration and during the hole Plenary Meeting.

6. Internet

All rooms in the hotel have high speed WiFi access.

7. Accommodation

HOTEL WESTIN (Conference Hotel) - offers 349 rooms

- Single bed room: 116 €
- Double bed room: 136 €

The rooms are equipment with:

- High speed [wireless Internet access](#) - free of charge
- HD LCD TV equipped with in-room entertainment system
- Functional working desk
- Free use of hotel pool, fitness and sauna in the Hotel
- [Heavenly bed](#)®
- Heavenly Spa along with Heavenly Shower® and Westin bathroom amenities
- In-room safe
- Iron & ironing board
- Coffee and tea station
- Refreshment station – mini bar
- Luxurious full bathroom with bath tub
- Phone with voicemail service



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8. Registration Fee

830 € in a single room and 930 € in a double room.

The registration fee includes:

- Single or double rooms from Tuesday afternoon 27th January to Sunday noon 1st January
- A coffee break on day of arrival Tuesday afternoon 27th
- Breakfast at the venue from January 28th to Sunday 1st January
- Lunch at the venue from January 28th to Sunday 1st January
- Two coffee breaks a day from January 28th to Saturday 31th January
- One coffee break before lunch on Sunday 1st January
- Special Dinner (the day will be published afterwards in Bulletin #1)
- Entry Fee without accommodation, breakfast, lunch and coffee breaks: 250 €
- Accompanying persons in a double room: 680 €
- covers: accommodation, breakfast, lunch and special dinner
- Extra days prior to and after the meeting: please contact: westinres.zagreb@westin.com
- Private parking in the garage of the hotel is not included

9. Travel Planning

The City of Zagreb has an international airport, called Pleso.

Detailed information on how to go to the town by public transport will be given in Bulletin#1 and will be published with a special link at: www.caf.hr

The organizer does not provide a bus from the airport to the hotel and does not give support at the airport.

You can take a taxi from the Pleso Airport (regular fee is HRK 200-250), or Croatia Airlines shuttle bus to the Zagreb Bus Station (HRK 35), (the Details will be published with a special link at: www.caf.hr and in Bulletin#1)

If you travel to Zagreb by train, you can reach the Westin Zagreb Hotel by tram no. 2 to Črnomerec (the Details will be published with a special link at: www.caf.hr and in Bulletin#1)



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If you travel by car, please use a navigation system (the Details will be published with a special link at: www.caf.hr and in Bulletin#1)

10. Financial Matters

The Registration Fee should be paid by Wire Transfer to a bank, the detailed information and the bank account will be published in Bulletin#1, along with the registration form.

It will be possible to pay in cash at the venue of the Plenary Meeting.

The payment deadline is December 5th 2014. There will be extra charge for late payment.

Zagreb, November 9th 2013

Hand signed by Tomislav Vajda, Secretary General of Croatian Aeronautical Federation