	POINTS OF ACTION TO DO LIST 2012				
Who	**What**	**Follow-up**	**Start date**	**Deadline**	**CIA 2012 Plenary Minutes item #**
All delegates	Provide written national activity report to CIA secretary	**CIA secretary**		December 31, 2012	11
All delegates	Provide 2012 CIA statistics questionnaire to CIA secretary	**CIA secretary**		December 31, 2012	11
CIA Bureau	Create and set up Bureau "Awards" WG	**CIA president**	Plenary 2012	April 30, 2012	29
Officials SC	Provide pictures and officials' jobs descriptions to PMR SC	**PMR SC chair**	Plenary 2012	Plenary 2013	13
PMR SC	Set up data base for officials' pictures and jobs despriptions	**PMR SC chair**	Plenary 2012	Plenary 2013	13
CIA secretary	Remove all expired Web based information concerning the Observers List and registration process	**Officials SC chair**	Plenary 2012	Plenary 2013	13
PMR SC	Coordinate PMR efforts with FAI Com. Manager	**PMR SC chair**	Plenary 2012	Plenary 2013	14
PMR SC	Coordinate with the FAI Com. Manager the creation of a CIA INFO brochure which can be downloaded from CIA webpage	**PMR SC chair**	Plenary 2012	Plenary 2013	14
PMR SC	Timely publication of "Latest News on" and events follow-up	**PMR SC chair**	Plenary 2012	Plenary 2013	14
PMR SC	Coordinate with the FAI Com. Manager and CIA secretary the updating of the CIA Webpages	**PMR SC chair**	Plenary 2012	Plenary 2013	14
PMR SC	Creation of a CIA GROUP on Facebook	**PMR SC chair**	Plenary 2012	Plenary 2013	14
PMR SC	National Ballooning Federations webpages links to be shown on CIA webpages.	**PMR SC chair**	Plenary 2012	Plenary 2013	14
PMR SC	Improve access and information gathering on CIA Awards on the CIA webpages	**PMR SC chair**	Plenary 2012	Plenary 2013	14
PMR SC	Determine CIA PMR correspondents in CIA member countries	**PMR SC chair**	Plenary 2012	Plenary 2013	14

	POINTS OF ACTION TO DO LIST 2012				
Who	**What**	**Follow-up**	**Start date**	**Deadline**	**CIA 2012 Plenary Minutes item #**
All delegates	Provide written national activity report to CIA secretary	**CIA secretary**		December 31, 2012	11
PMR SC	Creation of a web-based CIA archive	**PMR SC chair**	Plenary 2012	Plenary 2014	14
All delegates	Distribute CIA and PMR information nationally to all concerned people	**PMR SC chair**	Plenary 2012	Plenary 2013	14
All delegates	Encourage ballooning people nationally to provide PMR SC with timely ballooning information	**PMR SC chair**	Plenary 2012	Plenary 2013	14
Competitors SC	Discussion of possible standardisation of the Competitors Survey	**CSC chair**	Plenary 2012	Plenary 2013	18
Competitors SC	Discussion of automatic entry at General Cat. AX Worlds for medal holders of Women and Junior Cat. AX Worlds	**RSC chair**	Plenary 2012	Plenary 2013	18
Rules SC	Discussion of automatic entry at General Cat. AX Worlds for medal holders of Women and Junior Cat. AX Worlds	**CSC chair**	Plenary 2012	Plenary 2013	18
Competitors SC	Updating of World Ranking List after the 2012 AX Worlds	**CSC chair**	AX Worlds 2012	December 31, 2012	18
EDS	Publication and implementation of new sanction fee and performance bond scheme and tariff	**EDS chair**	Plenary 2012	April 30, 2012	15
EDS	Coordinate with the FAI Com. Manager and CIA secretary the updating of the CIA EDS Webpages	**CIA secretary**	Plenary 2012	Plenary 2013	15
EDS	Update all EDS documents	**EDS chair**	Plenary 2012	Plenary 2013	15
Rules SC	Study Lithuanian proposal for the creation and implementation of "team scoring" possibilities in AX events, and make recommendations to the Plenary	**RSC chair**	Plenary 2012	Plenary 2013	19
BA/BX WG	Discussion of airship definitions and classification	**RSC chair**	Plenary 2012	Plenary 2013	19
BA/BX WG	Proposal to modify Class B subclasses to be forwarded to the Records SC for cross checking purposes	**BA/BX WG chair**	Plenary 2012	Plenary 2013	19

	POINTS OF ACTION TO DO LIST 2012				
Who	**What**	**Follow-up**	**Start date**	**Deadline**	**CIA 2012 Plenary Minutes item #**
All delegates	Provide written national activity report to CIA secretary	**CIA secretary**		December 31, 2012	11
Scoring WG	Items referred to the WG by other SCs or WGs to be published on the CIA Scoring WG Forum	**Scoring WG chair**	Plenary 2012	Plenary 2013	19
All delegates	Review and comment upon items published in the CIA Scoring WG Forum	**Scoring WG chair**	Plenary 2012	Plenary 2013	19
CIA Bureau	Approve and publish the COH version 2012B	**Scoring WG chair**	Plenary 2012	May 15, 2013	19
S1 WG	Write explanation paper on "ED overall operational charge" for education purposes for the Officials SC	**Officials SC chair**	Plenary 2012	Plenary 2013	19
CIA secretary	Revision of the CIA Internal Regulations	**S1 WG chair**	Plenary 2012	Plenary 2013	19
NTSC	Establish list of CIA approved Loggers	**NTSC chair**	Plenary 2012	Plenary 2013	20
CIA Bureau	Create and set up Bureau "Strategy, Goals & Structure" WG	**CIA president**	Plenary 2012	May 15, 2013	25
CIA HoF	Reminder to all delegates and call for pictures and CVs of all their "missing" inducted or nominated nationals	**CIA president**	Plenary 2012	Plenary 2013	32
Brazil	Provide all relevant information, including OA, concerning the 2013 CIA Plenary in Rio to the CIA	**CIA president**	Plenary 2012	May 6, 2013	36